



WADE TRAINING 2004

SLEEPING LADY MOUNTAIN RETREAT

LEAVENWORTH, WA

DO MORE IN 2004!

JUNE 14, 15, & 16th

REGISTRATION Monday 11:00 AM – 12:45 PM

Registration for the training conference is \$325 per person. It includes registration, 2 nights lodging (June 14 & 15), and all meals beginning at dinner on June 14 through lunch on June 16. If you are attending Tuesday, June 15th only, registration is \$200 per person, which will include lunch and dinner for that day only.

DEADLINE

In order to meet the date by which we must let the Sleeping Lady know how many rooms and meals we need, please send your registration by **Monday, May 17**. To guarantee your spot, we must receive payment in full by **Monday, June 7**. If you have a problem in meeting either of these deadlines, please call Dawn Bekenyi with Whatcom CD at (360) 354-2035 or dlb@whatcom.org. Please send registrations with payment to Whatcom CD, 6975 Hannegan Road, Lynden, WA 98264-9620. **Checks should be made out to WADE.**

ATTENDEE NAME & DISTRICT: _____

ATTENDANCE

Please mark full or one day attendance

- ☐ Full Registration – all three days
☐ Tuesday only (Lunch & Dinner)

MEALS

If you plan to miss a meal, please circle the meal you will miss for our meal count. Mon: Dinner; Tues: Breakfast, Lunch, dinner; Wed: Breakfast & lunch

LODGING

Conference attendees staying at Sleeping Lady (a non-smoking facility) will share rooms with other attendees as the rooms are made for three or four people. If you have a roommate preference, please indicate it below. Room availability is on a first-come, first-served basis.

- ☐ I do not plan to stay at Sleeping Lady
☐ I plan to stay at Sleeping Lady. **Your gender to assist us with your room assignment** **M or F**

Roommate Preference _____

Special Diet or Facility Needs: _____

SESSIONS

The following pages list the scheduled classes. Please check the box next to the session that you are interested in taking. Please feel free to interact between tracks to get the end result needed to fit your districts' goals and desires. Return your payment, registration and schedule to Whatcom Conservation District, 6975 Hannegan Road, Lynden, WA 98264-9620.

Monday, June 14th, General Session begins at 1 PM. Keynote Speaker will be Senator Evans Parlette.

		Time	What	Who	Place
SMALL FARMS					
SMALL FARMS		3 – 5 PM	Small Farm Nutrient Mgt	John Larson	
		Updates on Nutrient Management for small farms			
		TUESDAY, JUNE 15			
		8 – 10 AM	SOILS TRAINING	Ken Drecksell, NRCS	
		Basic to intermediate training on soils; texture, classification, formation, principles, structure, taxonomy, permeability, compaction, infiltration rates, available water capacity, PH salinity, etc.			
		10 – Noon	Horses for Clean Water	Alayne Blickle, Program Dir	
		Environmentally Sensitive Horse Keeping Practices			
		1 – 3 PM	Management of Small Acreages	Doug Wamock, Extension Agent	
		Farmer/Rancher, Consultant and Freelance Writer – A Guide to management of small acreages.			
		3 – 5 PM	Small Farm Round Table	Bob Anderson, Okanogan CD	
		JITW Coordinator, problems, options, and avenues of support for small farm landowners			
		WEDNESDAY, JUNE 16			
		8 – 10 AM	Ag & New American Farmer	Guy Evans & Jamie Howell	Chapel
		Apples, Agriculture and the New American Farmer, Video: Broken Limbs			
		10:30 AM	General Session	John Larson	
FINANCIAL					
FINANCIAL		3 – 5 PM	Contracting	Roland Orr, Dept of G Admin	
		Presenting on limited Public Works (under \$35K) construction / difference between Public Works and maintenance/ How to prepare a RFP/Small works roster/Advantages of scheduling a Pre-bid Meeting/What essential items need to be included in the contract/Record Keeping.			
		TUESDAY, JUNE 15			
		8 – 11 AM	Payroll & QuickBooks	Kathy Tomsick, CPA	
		LeMaster & Daniel: All there is to know about records for payroll and making sure it is correct and matching up with your system. Setting up QuickBooks with Bar Codes. Q & A session afterwards.			
		11 - Noon	Audit Issues	Lynda Kerns, State Auditor	
		Update from State Auditor Office			
		1 – 2 PM	UPDATES FROM WSCC	WSCC Staff	
		New Cost Share Forms, Review of travel voucher procedures			
		2:15 – 3 PM	Grant Reporting, What, When & How	Tom Salzer, WSCC	
		3 – 4 PM	Data Base Tracking Projects	Sara Semrill	
		4 – 5 PM	Match Session	Dept of Ecology	
		WEDNESDAY, JUNE 16			
		8 – 9 AM	Time Tracking Program	John Alexander, Post Fall, ID	
		9 – 10:15 AM	Round Table-Solutions	Kim Simpson, Okanogan CD	
		10:30 AM	General Session	John Larson	
ADMINISTRATIVE					
ADMINISTRATIVE		3 – 5 PM	Bio Mass	Bill Lamphere, QFC Organics Division	
		Educating growers/public on what Bio Mass can do for them and how to get your district involved.			
		TUESDAY, JUNE 15			
		8 – 10 AM	Meeting Facilitation	Ray Ledgerwood, WSCC	
		How to keep your meetings on a roll.			
		10:15 – 11:15	Team Building	Rich Baden, Spokane CD	
		How to build a strong CD team			
		11:15 - Noon	TSP-How It Can Work For You	John Larson	
		What a TSP contract can mean to your district/ How to set one up.			
		1 – 2 PM	BMP-Definitions/Manual Public Awareness	Jon Jones/Kary Peterson DOE Staff	
		New BMP Manual Information. How to get the word out to local fire districts/general public			

ADM CONTINUED		2:15 – 3 PM	Grant Reporting: What, Why, & How	WSCC Staff	
		New grant reporting forms and how to make the most of them. New cost share forms/travel voucher requirements.			
		3:15 – 5 PM	Annual & Long Range Plans / Report of Accomplishments	Ray Ledgerwood, WSCC	
		How to set up an effective Annual & Long Range Plan/ How to write an effective Report of Accomplishments.			
	WEDNESDAY, JUNE 16				
		8 – 10 AM	Round Table Discussion	WSCC	
		Personnel Issues – How to Address Them			
		10:30 AM	General Session	General Session	
CREP					
CREP		3 – 5 PM	CREP Policy Issues	Rod Hamilton, FSA	
		Streamlining cultural resource issues, uniformity on CREP standards among the different boards and 12- month ownership rules.			
	TUESDAY, JUNE 15				
		8 – 10 AM	Reality TV-What REALLY Happens on CREP Projects	Cheryl Sonnen, Asotin CD Sabina Gouran, Whatcom CD	
		15 Minute Presentations from 6 different districts 3 Eastside and 3 Westside			
		10 – 12 AM	Maintenance Discussion	Ray Ledgerwood, WSCC	
		Update on where we are at with a statewide maintenance policy. Workgroup Session			
		1 – 2 PM	CREP Database	Wayne Chaudiere, Whatcom CD Andrew Phay, Whatcom CD	
		How to utilize the CREP database in your district			
		2 – 5 PM	How to apply the new CREP Buffer Standard	Barry Southerland, NRCS	
		How do you apply the new CREP buffer standard based on NRCS Specifications. Will be a lecture and then fieldwork.			
INFORMATION & EDUCATION					
INFORMATION & EDUCATION		3 – 5 PM	Envirothon	Laura Clark, Okanogan CD Sally Hubbs, Upper Grant CD	
		How to put together an Envirothon at each level – district, state and national			
	TUESDAY, JUNE 15				
		8 – 10 AM	Kids in the Creek	Peggy Entzel, Chelan CD	
		An overview of the Kids in the Creek Program, which is the classroom extended out into the creeks for hands-on stream ecology studies.			
		10:15 – Noon	Managing Volunteers	Nancy Wamer & Lisa Younger	
		The Nature Conservancy will teach us how to locate, manage and motivate volunteers for your projects.			
		1 – 3 PM	Forestry Contest	Claudia Michalke, Steven CD	
		An overview of the Forestry Contest that is done statewide.			
		3:15 – 5 PM	Quincy Lakes Program	Steve Coleman	
		Quincy Middle School explains the up and coming program for students to study lakes.			
	WEDNESDAY, JUNE 16				
		8 – 10 AM	I & E Success Stories	WSCC Field Staff	
		Highlights of various successful educational programs throughout the state.			
		10:30 AM	General Session	John Larson	

AFO / CAFO				
AFO / CAFO		3:30 – 5 PM	LDOC Updates, Rules & Outreach	Joe Harrison, WSU Professor, Appointed by the Governor
		To relay to CD field persons the current updates, rules and outreach efforts of the LIWQT with information as to where we are going, what can be expected and whom it will affect, with questions and answers at the end of the session.		
		TUESDAY, JUNE 15		
		8 – Noon	Feed Management Concepts And Practices	Joe Harrison, WSU Professor, Appointed by the Governor
		Provide training in the use of computer models and software for strategic ration balancing, whole farm nutrient balance, and the whole farm economics. Develop educational materials that are specific to the Pacific Northwest regional animal industries while utilizing national curriculum developed to address nutrition in the context of nutrient management. Provide workshop materials that could be used by other states in the region.		
		1 – 2 PM	Roles & Responsibilities of Dept of Ag and CAFO Inspections	Kirk Robinson, Inspector of Dept of Ag
		Educate CD employees on the roles & responsibilities of the WA Dept of AG regarding dairy & CAFO inspections and the challenges of shifting a program from the Department of Ecology to the Department of Agriculture.		
		2:15 – 3 PM	Preventing Contaminated Runoff	Mark Wasemiller, Engineer
		Show examples of what has been done to prevent contaminated runoff and considerations to address when planning runoff containment structures.		
		3:30 – 5 PM	Accidentally Come Across Meth Lab or Dump?	Mark Layman, Response Supervisor DOE
		Provide training to CD employees safety information on how to identify and what to do if you accidentally come across a meth lab or meth dump. Will explain agricultural products often stolen to produce the drug as well as potentially dangerous effects to users and community.		
		WEDNESDAY, JUNE 16		
		8:30 – 10 AM	Planning Composting Facilities	Lyle Stoltman, Nutrient Specialist
		Provide training to CD employees when assisting large dairies and/or CAFOs when planning composting facilities. Items to be addressed include: determine acreage for proposed sites, determining C:N ratios, methods and equipment, National Standards, runoff control and local requirements.		
		10:30	General Session	John Larson
TECHNICAL TECHNOLOGY				
TECHNICAL TECHNOLOGY		3 – 5 PM	ARC / MAP – What Can It Do For Your District!	Jeff Godfrey, Upper Grant Andrew Phay, Whatcom CD
		Introduce District employees on ARC / MAP Presentations as a Show & Tell		
		TUESDAY, JUNE 15		
		ALL DAY	BEGINNERS ACCESS	Cindy Byfield
		LIMITED TO 25 PEOPLE – CALL SHELLY PONTIN TO REGISTER FOR CLASS		
		NEED A LAPTOP		
		8 – NOON	ADVANCED ACCESS	Jeff Godfrey, Upper Grant CD Andrew Phay, Whatcom CD
		NEED LAPTOP & ACCESS Program		
		3:30 – 5 PM	Computer Security	Tom Salzer, WSCC
		Protecting your computer and information		

WATER QUALITY	WATER QUALITY – 1 Session Only				
	WEDNESDAY, JUNE 16 ONLY				
		8 – 10 AM	QAPP Guidelines for DOE Grants The revised guidelines have just been completed	Kliff Kirchmer, WA Department of Ecology Author of “<i>Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies</i>”	
		Present general QAPP guidelines and briefly covering some of the changes from the old guidelines. Question and answer time at the end of session.			
		10:30 AM	General Session	John Larson	
ENGINEERING					
ENGINEERING		3 – 5 PM	Engineering Projects	Mark Wasemiller, PE	
		A sharing and exchange of ideas and information on projects planned / designed / constructed over the past year or two.			
	TUESDAY, JUNE 15				
		8 – 9 AM	Routing Fish Bearing Water Under Roads	Sam Geise, PE Rusty Gigstead, PE	
		A discussion/comparison of the methods, costs, and benefits of ways to get water from one side of the road to the other.			
		9 – 10 AM	District Engineering Program Funding	Rich Geiger, PE	
		A discussion of current ways being used to supplement the Engineering Program along with brainstorming on ways to accomplish this and improve the situation.			
		10:15 – Noon	Soil Bio-Engineering	Dean Renner, NRCS	
ENGINEERING CONTINUED		A presentation on new & innovative ways to address soil stabilization.			
		1 – 4 PM	Entiat River Field Trip	Joe Lange, NRCS	
		Visit Chinook salmon habitat improvement projects installed over the last couple of years using some innovative approaches.			
		4 – 5 PM	Equipment and Software	Rich Geiger, PE	
		Learn about some possible equipment/software that may help with design/survey problems.			
	WEDNESDAY, JUNE 16				
		8 – 10 AM	Sorting Through the Practices- Open Forum	Mark Wasemiller, PE	
		Open forum to help determine if it is possible to classify practices by the level of District Engineer oversight required.			
		10:30 AM	General Session	John Larson	
FORESTRY					
FORESTRY		3 – 5 PM	WSU Forestry Extension	Peter Griessman, WSU Extension	
		WSU Forestry Extension Services and how the Extension and CDs can work together.			
	TUESDAY, JUNE 15				
		8 – 10 AM	Family, Fish and Forest Protection Program	Jed Herman, WSDNR Brett Demond, WFSW	
		How CDs can participate as sponsors and Lead Entities, as well as cost-share opportunities.			
		10 – Noon	Working with NRCS with One Goal	Mick Lewis, NRCS, Colville	
		Presentation will cover NRCS Programs and ways to work together to better serve our forest land owners			

YOU ARE INVITED TO ATTEND:

WA STATE ENVIROTHON MEETING - MONDAY 7 PM

WADE MEETING - TUESDAY 7 PM